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SHRI RAMDEOBABA COLLEGE OF ENGINEERING AND MANAGEMENT

QMS-04
Clause: 9.2

INTERNAL AUDIT SCHEDULE

Page 01/02
Iss. No. 01, Rev. No.: 00
Date: 01/01/2018

DATE OF RELEASE OF AUDIT SCHEDULE: 25th May 2019

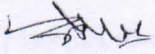
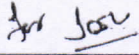
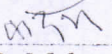


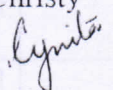
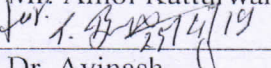


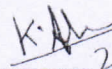
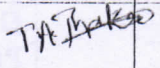

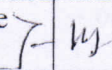
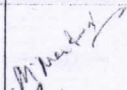

Note: The ISO 9001: 2015 internal audit is to be conducted between 2nd May to 11th May 2019. The Observation Report, Observation Findings and Non-Conformance Report (if any) must be submitted to the MR by 11th May 2019.

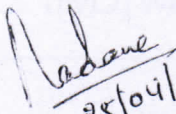
DEPARTMENT	AUDITEE	CLAUSES	Auditors
Civil Engineering	Dr. P. D. Pachpor <i>[Signature]</i> 25/04/19	As per the Teaching/Process Manual of the Department	Dr. C. P. Pandhurnekar (Chem) Prof. P. J. Assudani (IT)
Computer Science and Engineering	Dr. M. B. Chandak <i>[Signature]</i> 25/4/19	-- do --	Dr. R. Ochawar (EN) Prof. S. Randiwe (IND)
Electrical Engineering	Dr. V. T. Barhate <i>[Signature]</i> 25/4/19	-- do --	Prof. H. D. Bhawe (Civil) Prof. Pravin Sonsare (CS)
Electronics & Communication Engineering	Dr. R. B. Raut <i>[Signature]</i> 25/4/19	-- do --	Dr. P. Deole (Mech) Prof. S. Pund (IND)
Electronics Engineering	Dr. A. A. Khurshid <i>[Signature]</i> 25/4/19	-- do --	Dr. Sunita Dhote (MBA) Prof. R. K. Kadu (IT)
Electronics Design Technology	Dr. A. A. Khurshid <i>[Signature]</i> 25/04/19	-- do --	Dr. P. Parlewar (EC) Prof. Parihar Dahake (MBA)
Information Technology	Dr. D. S. Adane <i>[Signature]</i> 25/04/19	-- do --	Dr. Vivek Khetade (EDT) Prof. A. Karandikar (CS)
Industrial Engineering	Dr. I. P. Keswani <i>[Signature]</i> 25-4-19	-- do --	Dr. P. Khadke (Elect) Prof. S. C. Tirpude (CS)
Mechanical Engineering	Dr. M. M. Gupta <i>[Signature]</i> 25/4/19	-- do --	Dr. Sachin Upadhye (MCA) Dr. S. Paliwal(Hum)
Management Technology	Dr. Chandan Vichoray <i>[Signature]</i> 25/4/19	-- do --	Prof. R. Kinhhikar (Civil) Prof. S. Randiwe (IND)
Computer Applications	Dr. P. S. Voditel <i>[Signature]</i> Bhoste 25/4/2019	-- do --	Dr. S. Paliwal(Hum) Prof. H. D. Bhawe (Civil)

INTERNAL AUDIT SCHEDULE

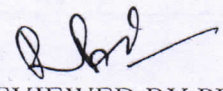
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DEPARTMENT	AUDITEE	CLAUSES	AUDITORS
Mathematics	Dr. B. R. Chide 	As per the Teaching/Process Manual of the Department	Prof. R. K. Kadu (IT) Prof. S. Pund (IND)
Chemistry	Prof. R. S. Dhiran 	-- do --	Dr. Sachin Upadhye (MCA) Prof. G. Morankar (EN)
Physics	Dr. S. M. Pande 	-- do --	Prof. S. C. Tirpude (CS) Prof. Puja Agrawal (EC)
Humanities	Dr. D. R. Mehra 	-- do --	Prof. Pravin Sonsare (CS) Prof. R. Kinhikar (Civil)
Physical Education	Dr. Amit Anurag 	-- do --	Dr. Cynita Christy (LIB) Prof. G. Morankar (EN)
Library	Dr. Cynita Christy 	-- do --	Prof. S. Uparkar (MCA) Prof. Parihar Dahake (MBA)
Construction & Maintenance	Dr. P. D. Pachpor Mr. Amol Katturwar 	-- do --	Dr. P. Deole (Mech) Dr. P. Khadke (Elect)
Dean Academics	Dr. Avinash Agrawal 	-- do --	Dr. C. P. Pandhurnekar (Chem) Prof. P. J. Assudani (IT)
Dean Admissions	Prof. P. B. Kulkarni 	-- do --	Dr. Sunita Dhote (MBA) Mr. Abhay Daga (MIS)
Dean R&D	Dr. Rupesh Pais 	-- do -- 25/4/2019	Dr. P. D. Adane (IT) Dr. P. D. Belsare (PHY)
Dean SRC	Dr. Y. M. Sonkhaskar 	-- do --	Prof. A. Karandikar (CS) Dr. P. D. Belsare (PHY)
Dean T&P	Dr. Anupam Kher 	-- do --	Dr. R. Ochawar (EN) Dr. P. Bagde (Maths)
Registrar	Dr. P. S. Narkhede Dr. N. Damle 	-- do --	Dr. P. D. Adane (IT) Dr. Vivek Khetade (EDT)
Boys' Hostel	Prof. S. Kulkarni Mr. S. A. Nimkar 	-- do --	Dr. P. Parlewar (EC) Mr. Abhay Daga (MIS)
Girls' Hostel	Ms. Gauri Morankar 	-- do --	Dr. Cynita Christy (LIB) Prof. Puja Agrawal (EC)
Management Representative	Dr. P. D. Adane	-- do --	Dr. P. Khadke (Elect) Prof. S. Uparkar (MCA)


25/04/19

PREPARED BY MR



REVIEWED BY PRINCIPAL

QMS--08	Minutes of MRM	Page: 01/01
Clause: 9.3.3		Iss. No. 01, Rev. No.: 00
		Date: 01/01/2018

Date of MRM: 24th May 2019

Sr. No.	Agenda	Comment	Responsibility to Complete the Action	Target Date
1	Review of minutes of earlier MRM.	Minutes of previous MRM were presented and approved.	MR	-----
2	Review of results of Internal Audit conducted in the month of May 2019.	Internal audit report was presented and approved.	MR	-----
3	Review of process of conduction of Internal audit	<p>Following discussion took place:</p> <ol style="list-style-type: none"> 1. Principal sir urged the auditors to strictly monitor the progress of the targets set by the departments and proactively participate in the audit process. 2. Principal sir instructed the MR to update the teaching manual to include: <ul style="list-style-type: none"> • Individual goal setting of each faulty member of the department. • Have standard formats for all the feedbacks taken by the department • Stock verification report 3. Dr. V. S. Deshpande suggested that each department must conduct a self audit before facing the Internal audit. 4. Prof. Arti Karandikar, NBA coordinator, appealed the auditors to audit at least 60% to 70% of the documents listed in the process manual of the concerned department 5. It was decided to include III cell, Finance office and CNC department under ISO. Principal sir instructed the MR to constitute a committee for preparation of the process manuals of these departments immediately. 	MR, All ISO 9001:2015 certified auditors	-----

Nadave
25/05/19
P. D. Adane
MR ISO 9001:2015

Dr. R. S. Pande
Dr. R. S. Pande
PRINCIPAL